

# ISOQAR TRAINING COURSES SCHEDULE OF DATES



## 2011

|   |        | JAN                                     | FEB    | MAR   | APR   | MAY   | JUN   | JUL   | AUG   | SEP   | OCT    | NOV   | DEC   | Cost           |
|---|--------|---|--------|-------|-------|-------|-------|-------|-------|-------|--------|-------|-------|----------------|
| <b>Quality Management System ISO 9001</b>                   |        |   |        |       |       |       |       |       |       |       |        |       |       |                |
| Overview  | ½ day  | <b>By request at your premises only</b> |        |       |       |       |       |       |       |       |        |       |       | On application |
| QMS Internal Auditor  | 1 day  |   | 08/09* |       | 06    | 04    | 7/14* | 27    | 09    | 13    | 12/20* | 09    | 01    | £195.00        |
| QMS Internal Auditing                                       | 2 days |   |        | 08-09 |       | 24-25 |       | 12-13 |       | 27-28 |        |       | 06-07 | £395.00        |
| QMS Auditor / Lead Auditor                                  | 5 days |   | 21-25  |       |       | 09-13 |       | 04-08 |       |       | 17-21  | 21-25 |       | £895.00        |
| <b>Environmental Managed System ISO 14001</b>               |        |   |        |       |       |       |       |       |       |       |        |       |       |                |
| EMS Staff Awareness   | ½ day  | <b>By request at your premises only</b> |        |       |       |       |       |       |       |       |        |       |       | On application |
| EMS Awareness and Implementation                            | 1 day  | 11                                      |        | 15    |       |       | 21*   |       |       |       |        |       | 06*   | £195.00        |
| EMS Internal Auditor  | 1 day  | 12                                      |        | 16    |       |       | 22*   |       |       |       |        |       | 07*   | £195.00        |
| Advanced EMS Auditor  | 5 days |   |        |       | 11-15 |       |       | 18-22 |       |       |        |       |       | £895.00        |
| <b>Information Security Management Systems ISO 27001</b>    |        |   |        |       |       |       |       |       |       |       |        |       |       |                |
| ISMS Auditor / Lead Auditor                                 | 5 days | 17-21                                   |        | 28-01 |       |       | 13-17 |       | 15-19 |       | 03-07  |       |       | £895.00        |
| ISMS Auditor/ Lead Auditor (Reading, Berkshire)             | 5 days |   | 21-25  |       |       | 16-20 |       | 25-29 |       |       | 10-14  |       |       | £895.00        |
| <b>Institution of Occupational Safety and Health (IOSH)</b> |        |   |        |       |       |       |       |       |       |       |        |       |       |                |
| Working Safely  | 1 day  | TBC                                     |        |       |       |       |       |       |       |       |        |       |       | N/A            |
| Managing Safely   | 4 days | TBC                                     |        | 22-25 |       |       |       |       |       |       |        |       |       | N/A            |

Further details can be viewed at [www.isoqar.com/training](http://www.isoqar.com/training)

Alternatively, call our training team on 0161 866 6189

### GENERAL NOTES

- Unless otherwise stated, all courses are held in our training room at our Head Office in Manchester. Course dates marked with \* will be held in Great Bookham, Surrey.
- All prices are per delegate, exclude VAT and are subject to periodic review.
- Where 2 or more delegates are booked on the same course or a delegate books on 2 or more courses a 10% discount will apply.
- We can also offer any of these standard courses at client premises, for six or more delegates.
- The QMS Internal Auditing, QMS Lead Auditor and ISMS Lead Auditor courses are IRCA approved.
- The Environmental Management Systems Advanced EMS Auditor Course is IEMA approved.

### TERMS AND CONDITIONS

- If delegates are unable to attend their chosen course a colleague may attend in their place.
- Delegates may transfer to an alternative date, if notification is received 14 days prior to the start date of the original course.
- Where delegates cancel from a course there will be a cancellation charge as follows:-
  - If more than 14 days notification is given - a full refund is offered.
  - If less than 14 days and more than 7 days notification - a 50% refund is given.
  - If less than 7 days notification is given - no refund will be offered.
 A £50 administration fee applies to all cancellations.
- ISOQAR Ltd reserve the right to offer alternative course dates or a refund for courses cancelled due to being under subscribed or for any unforeseen circumstances.

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